

JOB DESCRIPTION FOR CAFE / RESTAURANT BARISTA

LOCATION: Shine A Light Childhood Cancer Charity – Rugby

WHO WE ARE:

Every day in the UK around 11 children and young people find out they have cancer. For their families, the diagnosis can be life changing. At Shine a Light, we help families get through these challenging times by providing a range of vital support services and an understanding shoulder to lean on. We support families of children and young people up to the age of 24, for as long as they need us.

As part of our fundraising initiatives, we operate a successful community café within our Cancer Support Centre, welcoming both service users and members of the public.

ABOUT THE ROLE:

As we prepare to move into our exciting new premises in Rugby, we are expanding our café and restaurant offering and are looking for an enthusiastic and customer-focused Part-Time Barista to join our friendly team.

This role is ideal for someone with previous café or hospitality experience who enjoys creating excellent customer experiences, preparing high-quality beverages, and working in a fast-paced environment. You will play a key role in supporting our growing operation while helping to raise vital funds for families affected by childhood cancer.

The role currently operates within our Tuesday to Sunday opening schedule, with the potential to move to a seven-day operation as the business continues to grow.

DUTIES AND RESPONSIBILITIES:

- Prepare and serve coffee, tea, and other beverages to a consistently high standard.
- Follow recipes and preparation guidelines to ensure quality and consistency.
- Deliver excellent customer service by greeting customers, taking orders, and processing payments.
- Maintain accurate portion control and beverage measurements.
- Monitor stock levels and work alongside kitchen management to ensure adequate supplies are available.
- Assist with stock replenishment and merchandising of café products.
- Assist with the training and development of team members where required.
- Maintain clean, organised, and sanitised workstations at all times.
- Ensure compliance with food hygiene, allergen, and health and safety regulations.
- Follow all due diligence procedures and operational standards.
- Contribute to a warm, welcoming, and supportive environment for customers and visitors.

SKILLS AND QUALIFICATIONS:

Essential

- Previous experience within a café, restaurant, coffee shop, or hospitality environment.
- Excellent customer service and communication skills.
- Ability to work effectively as part of a team.
- Understanding of safe food handling and allergen awareness.

- Ability to work efficiently in a busy, fast-paced environment.
- Strong attention to detail and commitment to quality.
- Physical stamina to remain productive throughout the working shift.

Desirable

- Food Hygiene Certificate (training can be provided).
- Previous barista experience and knowledge of coffee preparation techniques.
- Experience training or supporting colleagues.
- Passion for hospitality and delivering exceptional customer experiences.

Part Time hours: 16hrs per week

Salary: Currently minimum wage

Benefits:

- Company pension
- Ongoing training and development opportunities
- Supportive and friendly working environment
- And opportunity to contribute to a charity supporting families affected by childhood cancer.

Schedule:

- Day shift
- Tuesday to Sunday
- Flexibility may be required as the cafe expands to a 7-day operation.

If you are passionate about great coffee, excellent customer service, and making a positive impact in your community, we'd love to hear from you.

Join Shine A Light Childhood Cancer Support and help us create a welcoming space while supporting families through some of their most challenging times.

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